

**LICENSED VICTUALLERS' SCHOOL (SENIOR)**

**CAREERS EDUCATION AND GUIDANCE POLICY**

The school's Careers Education and Guidance Policy has been developed over a number of years by members of the school staff, taking into account feedback from pupils, parents, employers and relevant outside agencies. It has been approved and is actively supported by the Board of Governors.

The broad aim is to instil in all pupils the necessary confidence, awareness of opportunity and skills to make a successful initial transition from education into the world of work, and to subsequently continue with life-long career development.

Specific objectives are to:

- promote self-awareness;
- promote decision-making skills in relation to option and career choice;
- promote awareness of opportunities on a local, national and international scale;
- develop job seeking and transition skills, including use of IT;
- support pupils in developing a personal action plan during Year 11 through appropriate testing and individual guidance interviews (ISCO Futurewise);
- offer opportunities for students to take work experience in year 12;
- offer over 16s opportunities to attend careers information and taster courses primarily provided by Universities and Independent Schools Careers Organisation (ISCO);
- prepare sixth form students for Further Education, helping them to apply through UCAS and to other colleges, and guiding them in course choice and interview techniques.