



Minutes of the LVS PTA COMMITTEE

7pm Tuesday 17th January 2023

LVS Ascot – Conference Room

Committee

Name	Trustee	Present
Amanda Hamilton Martin (Chair)	Y	P
Jen von Strohe (Vice Chair)	Y	P
Zoe Stewart (Treasurer)	Y	A
Sophie Holt (Secretary)	Y	P

Additional Members in attendance:	10	
(Due to GDPR this data is stored separately).		

Name	Trustee	Present
Lindi Smit – Trustee only	Y	N
Sarah Aris – Trustee Only	Y	N
N.B. Committee Meeting Quorum is half the elected committee	2	
Quorate	Y	

P = Present A = Apologies N = No contact

	Meeting Minutes	Action By
1	<p>Welcome: The meeting started 19:20 at and was chaired by Amanda H-M</p> <ul style="list-style-type: none"> Apologies were received from Zoe S 	
2	<p>Minutes of Previous Meeting: Approved</p> <p>Actions carried forward: None</p> <p>Matters Arising:</p> <ul style="list-style-type: none"> None 	
3	<p>Treasurer's Report</p> <ul style="list-style-type: none"> Zoe S dialled in. £2500 raised in the Autumn Term – see accompanying report. 	
4	<p>Funding Bids from LVS</p> <ul style="list-style-type: none"> Previous Years spend was shared in the meeting. £21K Senior School and £9K £11,061 available funds to bid for in this school year. Multiple bids were received from both the Junior and Senior School Bids were shared in the accompanying report. Noted that the Junior school represents around 25% of school Noted that Performing Arts had some large bids in – and combination of school funding and additional fundraising should be considered for the dance floor. 	

	<ul style="list-style-type: none"> • Noted that the money approved for previous years dance floor improvements was not ringfenced at the end of the financial year. • Vote 1. Chair proposed that we approve all the Junior requests to a total value of £2200. Unanimous Vote in favour. (Note if VAT is extra, the school will cover this or buy as appropriate within the total fund) • Vote 2. Chair proposed Isandbox from Geography department bid as next item to approve. Majority vote in favour. £7140 (inc VAT) • Vote 3. Chair proposed Pool table and 2 items for D&T. Voted unanimously in favour. Total £2100 – of which £1721 from PTA funds and shortfall of £379 to be provided by the school 	
5	<p>Events</p> <p>Autumn Term Recap</p> <ul style="list-style-type: none"> • Spooks & Sparkles – excellent fundraiser that got the whole school involved. • Bags 2 School – Thanks to the volunteers that helped on the day. • Junior School Christmas Cards. No comment made • Second Hand Uniform – see treasurers report. • Santa & Elves <ul style="list-style-type: none"> ○ With thanks to Stuart B for being Santa’s stand in • Lost Property Amnesty <ul style="list-style-type: none"> ○ With thanks to the volunteers on the day Ye Jin, Sarah B, Nigel, Vicky H, Laura D, Rhi B, Barbie A-H, Kam C <p>Spring Term</p> <ul style="list-style-type: none"> • Quiz Night Saturday 4th February 20:00 (Sophie) – Move date to: TBD at next meeting due to TEN licence required. Advise Mr Curtis-Nye • Bags to School Tuesday 28th February 08:00 • Junior School Disco Thursday 2nd March 17:15 – 18:15 (YR – 4) & 18:30 – 19:30 (Yr 5-6) • Spring Fair Wednesday 22nd March 16:00 – 18:00 <ul style="list-style-type: none"> • International theme as International Day that week. • Suggestion to run competitions to involve students across the school • House stall (Seniors), Prefect stall, Class reps stall (Juniors) • More info on the accompanying report. • Junior Easter Egg Hunt – last day of term. <p>Summer Term</p> <ul style="list-style-type: none"> • May Ball 13/20th May <ul style="list-style-type: none"> • Discussed price point and venue type for feedback. Agreed that £80-90 and decent venue is ok. • Attending parent at the meeting offered to discuss use of his hotel – The Castle Hotel in Windsor. • Action: Visit to be arranged. • Colour Run Sunday 2nd July <ul style="list-style-type: none"> • Agreed seemed like a good idea. • Action: Need to get more information and pricing. <p>Volunteer Sign Ups</p> <ul style="list-style-type: none"> • Sign up sheet was passed round for attending members to indicate what help they are able to give. 	<p>SH AH JvS Committee Committee JvS SH</p>

6	AOB <ul style="list-style-type: none"> • Governance <ul style="list-style-type: none"> ○ Constitution is from 2002 and needs updating. ○ Ordinary Committee Members is set to be 12 – which is unrealistic to achieve now. ○ Suggested making our organisation a PTFA to included people no longer automatically members of the organisation (e.g Stuart B) ○ ACTION: Let members know and the required action to call an EGM to approve the changes/adopt the new Parentkind constitution. 	SH
Meeting Closed at: 20:40		

Next Committee Meeting: 7pm Monday 24th April 2023